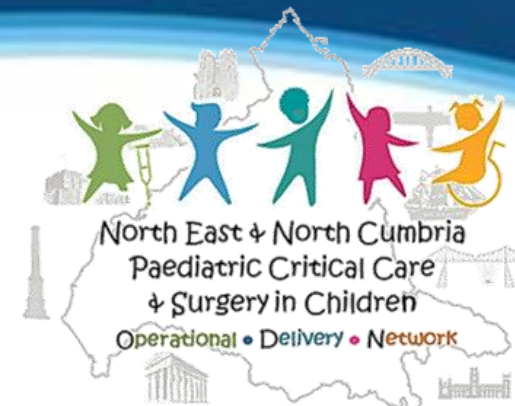


Meeting Minutes

Exec Board 14th Sept 2022



Meeting: North East and North Cumbria PCC & SIC ODN


Via Microsoft Teams

Present	Apologies Received
<p>Rachel Agbeko PCC ODN Clinic Lead, Paediatric Intensivist NUTH Julie Bloomfield PCC SIC ODN Manager Sheshagiri Bengeri ODN Trust Link CDDFT Jazz Bradley PCC SIC ODN Data Analyst Andrew Bright ODN Trust Link Gateshead Health FT Michael Callaghan NSEC Heather Corlett CHWB Programme Lead Louise Cullen PCC SIC ODN Educator Derek Curry Directorate Manager South Tyneside & Sunderland NHS FT Lesley Durham ACC Network Lead Andrew Fletcher Deputy Directorate Manager GNCH Jonathan Grimbley ODN Trust Link South Tees NHS FT Catherine Horn Gateshead & Newcastle CCG Gareth Hosie SIC ODN Clinical Lead Paediatric Surgeon Aravind Kashyap NECTAR Clinical Lead Yasmin Khan NHSE Specialised Commissioning Rashmi Kuttysankaran ODN Trust Link NSECH</p>	<p>Lyn Simpson Chief Executive North Cumbria Integrated Health NHS FT (CHAIR) Maria Clement ODN Trust Link NUTH Jenny Ellis Newcastle & Gateshead CCG Rebecca Tate ODN Trust Link South Tees NHS FT Anne Watson ODN Administrator Mat Wynne Service Manager North Tees & Hartlepool FT</p>

<p>Mark Lambert Medical Director NHSE Helena Marambio Research Associate (Newcastle University) Joanne Mulholland PCC SIC ODN Lead Nurse Karen Perring Clinical Lead NE&Y CYP Transformation Programme Terry Phillips CHD ODN Manager Lynda Pittilla Transport Director NECTAR Karen Portas (ST&S) Trauma Network Manager Fiona Smith ODN Clinical Lead Paediatric Anaesthetist Jane Smyth (RTF) NHCT Jane.Smyth@northumbria-healthcare.nhs.uk John Williams (SOUTH TEES HOSPITALS NHS FOUNDATION TRUST)</p>	
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Item	Standing Items	Actions
1.1	<p>Welcome & Apologies</p> <p>Lyn Simpson (chair) sent apologies and Fiona Smith agreed to chair the meeting</p>	
1.2	<p>Previous Minutes</p> <p>Minutes from the previous meeting were shared and agreed to be a true reflection</p>	
1.3	<p>Matters Arising</p> <ul style="list-style-type: none"> • DSA: Jazz Bradley update The draft data sharing agreement has been finalised and sent to Jim Carroll Head of governance for the region. It is on agenda for 19th September meeting and once agreed upon it will be shared with Trusts and stakeholders • Website: Jazz Bradley update 	

	<p>ODN website launched last Friday. JB shared an overview.</p> <p>The group discussed linking in with other networks regarding cross promotion. It was agreed that any data shared on the website will have been validated and quality checked.</p> <ul style="list-style-type: none"> • Overview of site visits: Julie Bloomfield As part of engagement and scoping the ODN arranged site visits to each Trust. Two remaining visits to be completed; Whitehaven (scheduled 28th Sept) and Nectar TBC, once done an overview feedback report will be completed for the next Exec board 	<p>Link to website www.nenc-pcc-sic-odn.org.uk</p>
2	Agenda Items	
	<p>Equitable Access to Paediatric Critical Care and Surgery in Children (EQUIPS) Working in Partnership - Newcastle University</p> <ul style="list-style-type: none"> • Helena Marambio: Presentation on EQUIPS research <p>The aim of study is to reduce health inequalities and understand barriers accessing services and the experiences of CYP, care givers and health care professionals. Objectives are to develop a set of priorities for service improvement based on views of research participants and increase representation of CYP voices from diverse backgrounds</p> <p>Update on work in past months</p> <ul style="list-style-type: none"> ➤ EQUIPS working with 6 partners who are helping to recruit research participants The project team now includes 4 academics and 5 practitioners 	

	<p>➤ The work completed so far includes literature reviews. The study has received ethics approval in July 2022, and currently working on an amendment to include community nurses to help to find participants. Partners have displayed study posters and the first interviews with healthcare professionals held Aug-Sept 2022. There has been an extension of the study to Feb 2023</p>	
	<p>Service Protection Plan</p> <ul style="list-style-type: none"> • Jo Mulholland- Presentation <p>The ODN has developed a service protection plan to protect services over winter. The approach was to look at how to protect services and L3 beds at NUTH and L2 beds at James Cook that will link in with Trusts own escalation plans</p> <p>Tools developed include actions cards for each provider, a decompression pathway, and ACC mutual aid pathway (due to be finalised), PCCU sitrep communication tool in understanding capacity and an exception report for capacity, staffing and bed issues. These will all be available on the ODN website</p> <p>Due to the short deadline this has already gone to Spec Com and NHSE for approval and will now go out to providers for feedback over the next few weeks. Hopefully formalised by the end of September</p> <p>The group discussed the commissioning of L3 beds which hasn't been looked at for several years and the ongoing work looking at L2 capacity. It was noted that the review process for exception reports would be through the governance group.</p>	 <p>Service protection Plan Exec Board 14.09</p>

Education & Training

- **Louise Cullen: Presentation**

The educator role is a 12mth secondment starting from July. LC background is Paediatric Emergency Care and has run APLS and PILS training courses

Summary of the work to date includes

- Establish links with Trust appointed educators and map out what education is delivered now to support gaps
- A strategic education working group has been set up, and an education link nurse group is launching next week. This will be to support staff on the ground delivering education & training
- An education scoping survey was sent out last week for Trust completion to establish what education is already offered and to help inform strategy going forward. From responses received so far themes include support for acute respiratory care, HFNCO and recognition of the sick child
- Bitesize webinars are being developed which will be recorded and available on website to start October. Also developing a peri-operative and pre-operative care programme for surgical adult staff who don't have a paediatric background.
- Future projects include looking at skills passports and accredited training
- A SOP is being developed for requests to plan face to face sessions, to email Louise in meantime for any training required





Exec board slide 14th
Sept- Education LC.pp

louise.cullen@nhs.net

LC to arrange a meeting
with HC to connect
networks

3.	Standing Agenda Items	
	<p>Spec Com Update</p> <ul style="list-style-type: none"> • Yasmin Khan update: <p>ICB care board formally set up 1st July. The draft road map was published in May to delegation to ICB, Spec com now moving into phase of operational plans for delegation of services and to identify milestones. Timescales remain April 24 to start formal delegation, in mean time need to establish joint committee with ICB from April 23 as a transition year.</p> <p>Products by National team, assessment tool to determine readiness for delegation and how spec com function and guidance on joint committee and moving from partnership and collaborate into new formal committee.</p> <p>Future responsibility of 15 nationally mandated Networks will remain with NHSE. NHSE in process for formal merger with HEE and NHS digital from April 23</p>	
	<p>Transport Update</p> <ul style="list-style-type: none"> • Lynda Pittilla update: <p>Activity: 200 acute transfers this year (tracking last year) Non acute transfers up to 1000 (slightly up from last year) Training: 6 more training day for this year (starter, intermediate and advanced) dates on website</p>	

	60% sickness with Band 2 call handlers, out to advert next week for one more	
	<p>PCC Update</p> <ul style="list-style-type: none"> • Rachel Agbeko: Update <p>Continued service provision surge testing on July 11th helpful</p> <p>L2 working group chaired by Punit Shah (CD&D). Data from GIRFT shows the region has lowest number of commissioned beds and the highest level of deprivation in UK. Baseline in-patient beds for paediatrics low, work ongoing for how best to optimise capacity at James Cook. Also looking at the challenges of delivering L1 care.</p> <p>New recurrent funding available from the National team and divided between regions and ODN'S. Our region to receive £1mill</p> <p>New PCCS standards out looking at levels1-3. ODN to start conversations with providers to support completion and how we map to those standards.</p> <p>The group discussed gap analysis with regard the number of L2 beds the region should be providing and the impact on trainees and recruitment and the challenges this brings.</p>	 <p>PCC update exec Board 14 September .</p>
	<p>SIC Update</p> <ul style="list-style-type: none"> • Gareth Hosie: Update <ul style="list-style-type: none"> ➤ Subgroups established: 	 <p>surgical update exec Board 14 September .</p>

	<p>Trauma & Orthopaedics for paediatric orthopaedic surgeons to liaise and coordinate. A meeting arranged to discuss vascular injuries pathways. Although a rare occurrence no formal pathway set up.</p> <p>Paediatric Dentistry have set up a shadow MCN</p> <p>Pre assessment working group led by Amy Norrington and Maria Clement looking at the recent national standards</p> <ul style="list-style-type: none"> ➤ Trust visit gave real understanding where we are as a region. SW ODN have developed a set of surgical standards, looking to see if our network can use something similar ➤ GIRFT: ODN tool for delivering the recommendations within the report, further meeting with National team 21st October. To ask the national GIRFT team about expansion plans to look at other branches of paediatric surgery ➤ Another face-to-face regional meeting for SIC to be arranged 	
	<p>CYP Update</p> <ul style="list-style-type: none"> • Karen Perring <p>Supporting ODN in place of Alison Smith on the board. KP recently started new role as Clinical Lead for NE&Y CYP transformation programme.</p> <p>Areas of work includes:</p> <ul style="list-style-type: none"> ➤ Impact of waiting lists on CYP 	<p>karen.perring1@nhs.net</p>

	<ul style="list-style-type: none"> ➤ CYP mental health and impact on acute settings, pressures for staff and managing patients in acute settings whilst waiting for transfer. To continue work with providers and link in with regional clinical network for mental health. ➤ Workforce focus. Nationally each region appointed a CYP workforce lead nurse role. Remit of this role is broader, to look at AHP and medical as well as nursing workforce. Scoping and mapping work initially which will feed into the National team and Ruth May (Chief nurse and SRO for CYP) ➤ Linked into regional workforce team already, looking into international recruitment, CYP mental health workforce and gaining data from provider returns re understanding where children's nurses are employed. Also linking in with HEE looking at what training is in place ➤ KP provided her email for people to get in touch and will provide regular updates to this meeting 	
	<p>Forward Planning</p> <ul style="list-style-type: none"> • Julie Bloomfield <p>Next stage for forward planning to assess against standards</p> <p>Lyn Simpson suggested a standing agenda item of difficult issues and wanted to explore if people would find it helpful. JB to email this question out to the group for items or issues that should be on the agenda</p>	

	<p>Any other business</p> <ul style="list-style-type: none"> • HC gave an update on CHWB network <ul style="list-style-type: none"> ➤ Family hubs huddle on 21st October ➤ Bid in this week to ICB for health inequalities ➤ CYP transformation programme ASK about Asthma week rescheduled to October ➤ Prioritising connections with ICB ➤ Proposal to the exec board for call to action re fuel poverty report and response from health services • Next Meeting Wednesday 30th November 12.30 – originally intended as a face to face at Durham Cricket Club - this will now be via TEAMS with the face to face meeting being rescheduled to Spring 	
	<p>Meeting Close</p>	